Fulmont Community Action Agency, Inc.’s 2019 Annual Report is Dedicated to

The Amsterdam Rotary Club

The Heart of Rotary is its members, dedicated people who share a passion for community service and friendship; our relationship with the Amsterdam Rotary Club is an integral component in the achievement of the Agency mission to help individuals and families achieve self-sufficiency. Their commitment to community is so closely aligned with ours, that three current Fulmont Board members are also Rotarians.

Amsterdam Rotary has been a valued partner and supporter of Fulmont for nearly ten years. We have been the recipient of proceeds generated by various fundraisers, in addition to a sizable donation of toys each year. The funds are utilized to replenish our food pantry and purchase additional holiday toys, if needed.

We would like to say ‘Thank You’ to the Amsterdam Rotary Club’s Board of Directors, current president Pete Rose and members for their continued support of our agency.
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October 7, 2019
The County of Montgomery, New York
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Pursuant to Membership Corporation Law

The original Certificate of Incorporation of the
Fulmont Community Action Agency, Inc. was signed on
October 25, 1965.

The original Board of Directors and signers of the
Certificate of Incorporation were:
Roy A. Ward
Samuel H. Anderson
Isadore Wilner
Gene L. Catena
Lewis D. Sandy
John J. Keane, Executive Director

The Certificate was approved on November 26, 1965
By Felix J. Aulisi, Justice of the Supreme Court.
It was received by John Phinezo from the
State of New York on December 1, 1965.
Fulmont Community Action Agency, Inc.


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Linda Frederick, Vice Chairperson
Ronald Dievendorf, Treasurer
Melissa Schaufelberg, Secretary

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Ann Black, Deputy Executive Director, Chief Administrative Officer
Marianne Suchocki, Associate Deputy Director, Chief Operating Officer
Patrick Martin, CPA, Director of Finance, Chief Financial Officer
Donna Ward, Human Resources Officer

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Stella Zanella, WIC Director
Michelle Masi Sitterly, ECS Associate Director
Katrina Maas, ECS Education Director

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Christina Jewell, Executive Secretary
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“Helping people, Changing lives.” These words appear at the very top of the Fulmont CAA website. Our mission statement is a little wordier, but the message is the same.

Our words mean nothing unless they are put into action. Our goal as an agency is to make these words come alive. Have we met the challenge? I know you will all agree when I state that once again this agency has risen to the challenge with a high degree of excellence.

Our various programs benefit so many of our neighbors – many times in ways we never realize. But believe me, our efforts have lasting results, both for individuals and the community at large.

Fulmont works thanks to an involved board of directors, a professional executive staff and a dedicated workforce supported by similarly dedicated volunteers.

Action alone, however, doesn’t produce the kind of success we have. As our name implies, we need community support. The support Fulmont receives from outside sources in the form of time, talent and resources shows that you too believe in our mission. Local government, local businesses, other agencies and their representatives continue to participate year after year. You are part of the Fulmont family and a big part of our success.

Fulmont is truly a community resource to be proud of and I know I am. And I can tell that many of you share in that pride as you join us in celebration of the agency’s many successes. I know I say this every year, but once again thank you for making my job so easy.

Mark Ford
Board of Director’s Chairperson
I am happy to report on a number of accomplishments that Fulmont has made in this past year. We continue to provide very important services to the community through the delivery of high-quality programs. During the past year we have had many positive changes, as well as excellent reviews and audits.

Our Head Start program successfully opened a classroom in Johnstown. This is the first time we have provided Head Start services to the Johnstown school district. We are very thankful for this new partnership that will be providing a very valuable program to the district, and it’s children and families.

Our Women, Infant and Children (WIC) program recently changed to a bloodless system for iron blood testing for women and children. The new system is called the Masimo Oximeter system. This is a state-of-the-art, non-invasive method of testing iron levels.

The Community Services program recently obtained a discretionary grant in the amount of just over $42,000.00. This grant made it possible for us to purchase a newer box truck; new computers for consumers to use in our outreach centers for job searching, resume writing and for use in our Volunteer Income Tax Assistance (VITA) program; and back-to-school supplies.

In our Energy Services department we have all new computer equipment. Additionally, at the end of our 2018-2019 contract, we completed 107 units of weatherization, 10 more than the contracted number of 97.

Our Fulton County Senior Transportation program was recently audited by the New York State Department of Transportation. We were found to be in 100% compliance.

Our annual agency audit was presented to the Board of Directors in February. I am happy to report that, once again this year, we had no findings, which has been the case for more than twenty years.

This past year we appointed seven new members to our Board of Directors. Thank you to all who volunteered to serve. This is a true reflection of your commitment to serve our communities. Thank you to all Board members for your service to Fulmont.

I would like to thank our employees for their commitment to achieve our mission of helping our consumers achieve and maintain self sufficiency.

Additionally, I am thankful to our many volunteers who donate hundreds of hours annually to Fulmont to also assist us in the achievement of our mission.

2018-2019 was another great year and I am already looking forward to next year.

Denis E. Wilson, Sr., Executive Director/CEO
Fultont Community Action Agency, Inc.

Departments

**Early Childhood Services** provides Head Start and Universal Pre-kindergarten programming. This department is a comprehensive pre-school program geared to meet the emotional, social, health, nutritional, and psychological needs of 3-5 year old children and their families within Fulton and Montgomery Counties.

The **Energy Services Department** (Weatherization, EmPower NY, National Grid Natural Gas Conversion Program) assists income eligible families to combat the high cost of home energy through the installation of approved Department of Energy measures and techniques. These measures include the testing of heating systems and the addition of health and safety equipment, such as smoke detectors.

The **WIC (Women, Infants, and Children) Program** provides food supplements, nutrition counseling, and education to women, infants, and children up to five years of age.

The **Community Services Department** assists income eligible families and individuals in several different areas. These include emergency food pantries, EFS (providing assistance with fuel/utilities and rent/mortgage emergencies), employment supports (assists with resume development and job search), Volunteer Income Tax Assistance (VITA—free income tax preparation), Coats for Kids and emergency clothing free of charge to low-income families or individuals in need. Community Services also offers the Family Development Program, a comprehensive care coordination and support system for families wishing to become self-reliant.

**Wheels for Work** is a program which provides vehicles or vehicle repairs to eligible individuals, allowing them to maintain or obtain employment.

**Senior Transportation** provides door-to-door transportation service to elderly Fulton County residents who cannot access public transportation.
The Early Childhood Services program has served the children and families of Fulton and Montgomery counties for many years. The program is dedicated to promoting the physical, emotional and educational development of every child enrolled, while keeping in mind the parent is the primary educator.

For the funding year 2018-2019, the Early Childhood Services program received $2,464,844 in federal funding to provide Head Start services in Fulton and Montgomery Counties, which is an increase of $61,966 due to a cost of living increase. Fulmont expended the total amount operating the Grantee locations and providing staff with training and technical assistance throughout the program year. Fulmont received $217,557 from the Child and Adult Care Food Program to provide healthy meals for our enrolled children. Additionally, we received $425,503 from the Greater Amsterdam School District to provide Universal Pre-Kindergarten services for 108 children, $210,245 to provide Universal Pre-Kindergarten Services to 54 children within the Gloversville Enlarged School District and $145,845 from the Canajoharie School District to provide Universal Pre-Kindergarten Services to 23 children. The community provided our agency with $1,330,679 of in-kind services for the program year.

For the current funding year 2019-2020, Fulmont will receive $2,507,955 in federal funding, which is an increase of $43,111 from last fiscal year due to a cost of living increase. We will continue to receive funding from the Child and Adult Care Food Program and project we will receive $219,733. We have also renewed our contract with the Greater Amsterdam School District and will continue to provide Universal Pre-Kindergarten to 108 children for a contract amount of $408,800. We will also provide Universal Pre-Kindergarten Services to 54 children within the Gloversville Enlarged School District for a contract amount of $210,275 and Universal Pre-Kindergarten services to 23 children within the Canajoharie School District for a contract amount of $134,140. Furthermore, we have projected that our program will receive $626,990 of in-kind services throughout the next fiscal year.

During the funding year of 2018-2019, our Head Start programs served 338 children and 321 families. Our program maintained full enrollment each month. Fifty four percent of our families were income eligible, twenty three percent were TANF or SSI eligible families, one percent were foster families, three percent were homeless families, nine percent were over income families and ten percent of our families had income between one hundred and one and one hundred and thirty percent of the poverty guidelines. One hundred percent of our children enrolled received medical exams, and ninety two percent of our children enrolled received dental exams with the other eight percent parents refused service. Throughout the year, our families are invited to attend many parent involvement activities, including parenting classes, GED preparation classes, behavior management training and child development training, as well as many on site activities that allow parents opportunities to be involved in their child’s education. Our program also offers opportunities to parents to attend transition activities with their child’s respective school district.
For the 2018-2019 program year, our teaching staff worked extremely hard to ensure our students were making academic progress throughout the year and learning the skills they will need to enter kindergarten. Below are the results of our comprehensive assessment data.


The results of the assessment data clearly indicate our students are making significant progress with their school readiness goals throughout the year. Our School Readiness Leadership Team has developed strategic goals to continue our student’s growth for the upcoming school year.

The agency’s independent audit firm, Toshi, Schaefer & Company, also conducted an annual agency-wide audit, and it was determined there were no findings; Fulmont has been determined to be a low risk auditee. Toshi, Schaefer & Company has issued an unqualified opinion on Fulmont’s financial statements as well as compliance with the major federal award programs we operate.

The Early Childhood Services Department continues to provide a program of excellence for our community. With the efforts of our parents, Board of Directors, Policy Council, community members and staff, I am confident we will continue to make a difference in the lives of the children and families we serve.
For 2019, the Energy Services Program has contracted with New York State Housing and Community Renewal (HCR) to weatherize 82 homes in Fulton and Montgomery Counties from April 1, 2019 to March 31, 2020. The Average cost of weatherization has risen from $6342 to $6980 per unit. This increase was applied to offset the rising cost of materials, labor and compensate for additional measures we now provide.

Weatherization services include:

- Efficiency and safety testing along with necessary repairs for all combustion appliances.
- Air leakage testing and improvements to the outer shell of the building.
- Insulation evaluation and enhancements to all outer surfaces of the building.
- Energy efficient lighting and refrigeration, along with water saving measures such as water saving faucet and shower restrictors and pipe insulation.
- Evaluation and installation of smoke and carbon monoxide detectors.
- Ventilation measures to help remediate excess moisture and provide for a controllable supply of fresh air into the building.

We have signed a contract with New York State Energy Research and Development Authority (NYSERDA) to continue to reduce the electric and natural gas burden for qualified customers through the Empower NY Program.

We continue to work with both Fulton and Montgomery Counties to help provide qualifying people with breathing or heat related disabilities with a portable air conditioner for some relief from the summer’s heat and humidity.

Energy Services is continuing its work with National Grid to provide heating system conversions to HEAP eligible customers who are currently heating with sources such as; oil, kerosene, propane or electric. The conversion program is available to those who are eligible for HEAP and have natural gas piping available within 125 feet of their location.

We are always looking for ways to develop other programs to enhance the Energy Services Program.

**Energy Services Staff**

Peter Hansen - Energy Services Director                Courtney Dodson – Interim Energy Auditor
Sylvia Barnes - Administrative Assistant                Howard Smith ----- Interim Energy Auditor
Brian Weakley – Auditor                                 Eric Walters ---------------------- Crew Chief
Women, Infants and Children

Annual Report

Stella M. Zanella, WIC Program Director

The Special Supplemental Nutrition Program for Women, Infants and Children (WIC), is a federally funded program designed to provide services to low-income pregnant, postpartum and breastfeeding women, infants and children up to five (5) years of age who are at health or nutritional risk. The WIC program provides nutrition education, breastfeeding promotion and support, and appropriate referrals to address the WIC participant’s needs. The program prescribes and pays for nutritious foods to supplement the diet of our WIC participants. They obtain their food by redeeming food checks for specific items at local grocery stores. WIC has proven to be a cost-effective program that has been in existence since 1975; Fulmont has administered the WIC Program for the past 40 years.

Nutrition education and counseling are services that help our WIC participants develop positive changes in their knowledge, attitude and behavior about food consumption. Creating an inviting clinic environment, friendly atmosphere and facilitating an excellent consumer service for families makes this learning process easier and more fun for participants. Whether it is the Program Director, Stella M. Zanella; Administrative Manager, Linda Matousek; Nutritionist Coordinator, Suzanne Wildove; Nutritionists Samantha Kuhne, Karalin Mathewson or Lindsey Shults; Nutrition Assistant, Jane Croucher; Clerks Seneca Irelan or Janet Becker, or a Breastfeeding Peer Counselor, everyone in WIC has a deep understanding of participant-centered nutrition education and breastfeeding support.

In September 2018, WIC converted to a new computer system, which was a long and hard process. Fulmont WIC staff went through extensive training and preparation for this new system, which was also a learning process for our WIC participants. We no longer issue paper checks, we now issue an Electronic Benefit Transfer card (eWIC) to redeem for WIC foods at the grocery store. This system is more convenient for our WIC participants since now they can purchase the WIC foods and quantities that are more convenient for them.

The Fulmont WIC staff works together as a team to continue providing excellent service and referrals to more than 2,600 WIC participants in Fulton, Montgomery and surrounding counties in order to enhance their nutrition and health, to assist them with needed support from community services, and build up exceptional relationships with community partners.
WIC in 2019:

- April 2019 - WIC Nutritionists Karalin Mathewson and Lindsey Shults attended week-long training to be Certified Lactation Consultants (CLC). All WIC nutritionists are now certified.

- May 2, 2019 - Jane Croucher, Nutrition Assistant and Stella M. Zanella, Program Director, attended the training event ‘YOU Are the Face of WIC: Enhanced Skills for Engagement and Conflict Management’ for support staff.

- August 7, 2019 - Fulmont WIC, along with Nathan Littauer Hospital, hosted a celebration for breastfeeding moms at the hospital. This celebration was successful in bringing awareness to the importance of breastfeeding.

- August 2019 – Nutritionist Samantha Kuhne and Program Director Stella M. Zanella began participating in the 6-month training “Learning Community Training”, given by the New York State Department of Health (NYSDOH). The 2019 Learning Community examines all the strategies and practices to help revitalize the participant-centered approach after the rollout of their new computer system.

- WIC staff participated in local health and community service events.

- WIC staff attended all NYSDOH trainings, completed modules and participated in the NYSDOH webinars in preparation for the new computer system.

- WIC Program Director Stella M. Zanella and Administrative Manager Linda Matousek attended monthly WIC coordinator meetings.

- WIC Program Director to attend the 2019 WIC Manager Workshop in Saratoga New York.

Our goal remains the same: “To improve the health status of the eligible population (pregnant, postpartum, breastfeeding women, infants and children) through the provision of nutritious foods, nutrition/health education and linkage with health and human services”. These goals could not be achieved without the hard work and dedication of the Fulmont WIC staff.
COMMUNITY SERVICES BLOCK GRANT PROGRAM
ANN BLACK, DEPUTY EXECUTIVE DIRECTOR
ANNUAL REPORT
SEPTEMBER 1, 2018 THROUGH AUGUST 31, 2019

We have experienced both rewarding and challenging times throughout the years and this fiscal year was no exception.

FAMILY DEVELOPMENT CREDENTIAL- We are currently working toward the start of another family development class. We will be setting up training for some new portfolio advisors to become certified before the end of September and will hopefully start classes sometime in January 2020. Vanessa Carey, our Community Services Team Leader/Family Development Specialist will conduct/teach the classes and act as a portfolio advisor as well.

TRANSPORTATION INITIATIVE

WHEELS FOR WORK- We did funds of $30,526 in each county for the Wheels for Work and, with a small amount of funds that were rolled over into this contract, 27 individuals were assisted through this program in order to ensure the securing of employment or to maintain their current employment. This includes the 3 participants who received vehicles from the previous contract who had successfully completed the program. This contract provided 8 individuals with purchase vehicles and 16 repairs. Most all of the participants attended a Life Skills program, which included budgeting, basic auto maintenance instruction, and insurance smarts. The 8 individuals who received vehicles were required to take a defensive driving course and are currently attending monthly meetings with a Case Manager to ensure program requirements are being met and to work on both long and short term goals using the Family Development Model. Many thanks to the Community Services staff for their efforts to achieve our program goals and to our partners, Mr. Car Smart and Kinowski Insurance, who participated in our Life Skills program. Last, but not least, many thanks Montgomery County Commissioner Michael McMahon and Johanna DelCostello, his administrative staff, Commissioner Anne Solar and Deputy Commissioner John Rogers for their support in funding this program. Hopefully there will be funding in the future to provide this much needed service in both counties for the new program year.

EMERGENCY FOOD AND SHELTER PROGRAM- We did receive a direct allocation in Montgomery County and state set aside allocation in Fulton County. In both counties combined, there was $12,962 allocated to Fulmont for phase 35, in the area of rent/mortgage there was $5,962 expended to assist 12 families with one months’ portion of overdue rent/mortgage in order to avoid eviction. In the area of utilities/fuel, $2,213.51 was expended to assist 8 families prevent utility shut off or lack of an adequate fuel supply. Finally, in the area of other food, $4,527.49 of our allocation was expended to purchase food to stock four of our food pantries, which provided emergency food to those families facing a hunger crisis. We have been allocated $19,464 to provide the above services through phase 36.

ADVISORY COUNCILS- We are so very fortunate to have a group of dedicated individuals serving on our Advisory Councils. These persons donate their time and expertise to the agency and their respective communities. They provide valuable input and resources to bring the agency’s mission and specially deemed projects to fruition. Many thanks to each and every one of them. We couldn't manage without you.
**VOLUNTEERS AND COMMUNITY PARTNERS** - We are thankful for the wonderful partnerships and support we receive throughout the year. We have received generous donations from the Village of Northville, Tops Market of Northville, Lexington Center, the Sacandaga Chapter of the Harley Owners Group and Adirondack Harley Davidson Sales, Helping Hands of St. Johnsville; Gloversville Moose Club; Amsterdam Wal-Mart, Hannaford Markets in both Amsterdam and Gloversville, the Amsterdam and Northville Rotary Clubs, and Save A lot Supermarket in Gloversville. Special thanks to the entire Montgomery County Board of Legislators and Montgomery County Executive Matthew Ossenfort; Montgomery County Administrator Mr. Greg Gottung; the Amsterdam, Gloversville, Fonda, Canajoharie, Fort Plain and St. Johnsville School Districts; Fonda–Fultonville Reformed Church; St. Francis of Assisi Church in Northville; and the Northville Presbyterian Women. Special thanks to members of the Volunteer Income Tax Assistance (VITA) coalition. Many thanks to Kathy McNulty and the staff from the Internal Revenue Service, who have provided ongoing support and technical assistance; and to Fulton-Montgomery Community College and Lawrence Zuckerman for the provision of tax law instruction and training facilities. Many thanks to NBT Bank for providing past financial assistance for this impactful project. And last but not least, many thanks to the individuals who volunteer their time to assist outreach center staff with projects/programs. Your support is invaluable.

**PROGRAM FUNDING AND SUPPORT** - We have been through the Annual Compliance Review of Organizational Standards (ACROS), conducted by the Department of State, and received a 100% rating. We are very proud of the standards the agency maintains. We were also awarded a discretionary grant of approximately $42,000 to fund many projects. We were able to purchase a box truck with a lift to assist staff when transporting food and other items to stock our centers food pantries, allowing us to retire the currently used, 19 year old vehicle. In addition, we were able to purchase computers and related equipment for our consumers to use for various activities, such as job search, resume development, census registration, educational purposes, etc. We are also equipping our mobile office to enable staff and consumers to access the internet to process taxes and perform the same tasks described above. We have used the funds to purchase school supplies, personal hygiene and cleaning products, and to fund some school-age extra-curricular activities as well. So thank you Manuel Rosa, Director of Community Services, for this opportunity and for your continued assistance. Thanks to Charlene Griffin, our Program Analyst; Aimee Kollar of the New York State Community Service Contract Department; and lastly, Craig Howard, our Community Services Fiscal Representative for their continued guidance and support.

Many thanks to Denis Wilson, Sr. for his many years of outstanding leadership. Finally, it should be noted that, during the course of this year, we had some staff changes within the Community Services Department, with current staff taking on some extra responsibilities. So thank you to the entire staff for all your dedication to providing quality services to our customers. They are:

Vanessa Carey, Community Services Team Leader/Family Development Specialist  
Eva Whitman, Community Services Coordinator  
Juana Huertas, Amsterdam Center Coordinator  
Shauna LaMont, Fort Plain Center Coordinator  
Erica Putman, Gloversville Center Coordinator  
Michelle Frye, Community Services Assistant
The Amsterdam Outreach Center is located on the lower level of the Riverfront Center in Amsterdam, New York. Total # of food items distributed: 9,183 (7,603 food pantry, 1,037 baked goods, 538 Mass Distribution). Total # of clothing items distributed: 400. Total # of household items distributed: 12. Total # of personal care items distributed: 9. Total amount of tax returns prepared: Federal $139,366; State $36,354; EIC $47,743.

Application intake and assistance, as well as on-site services, were provided to the following:

**EMERGENCY SERVICES**

<table>
<thead>
<tr>
<th>Service</th>
<th>Food Pantry</th>
<th>Baked Goods</th>
<th>Emergency Clothing</th>
<th>Household Items</th>
<th>Personal Care Items</th>
<th>HEAP</th>
<th>FEMA Rental</th>
<th>FEMA Utility</th>
<th>Mass Distribution</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>368</td>
<td>315</td>
<td>72</td>
<td>13</td>
<td>2</td>
<td>392</td>
<td>5</td>
<td>4</td>
<td>155</td>
</tr>
<tr>
<td></td>
<td>968</td>
<td>855</td>
<td>161</td>
<td>41</td>
<td>3</td>
<td>1094</td>
<td>11</td>
<td>8</td>
<td>397</td>
</tr>
</tbody>
</table>

**OTHER SERVICES**

<table>
<thead>
<tr>
<th>Service</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Employment Supports</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Job Search</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>Resume Writing</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>Tax Preparation</td>
<td>128</td>
<td>181</td>
</tr>
<tr>
<td>Beneficiary Funds</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Family Development</td>
<td>12</td>
<td>24</td>
</tr>
<tr>
<td>School Supplies</td>
<td>11</td>
<td>51</td>
</tr>
<tr>
<td>Holiday Baskets</td>
<td>68</td>
<td>169</td>
</tr>
<tr>
<td>Toys</td>
<td>26</td>
<td>82</td>
</tr>
<tr>
<td>Coats for Kids</td>
<td>3</td>
<td>11</td>
</tr>
<tr>
<td>Scholarship</td>
<td>1</td>
<td>3</td>
</tr>
</tbody>
</table>

**Presentations:** Montgomery County Public Health, Legal Aid—SNAP, CDPHP
GLOVERSVILLE OUTREACH CENTER

The Gloversville Outreach Center is located at 53 Church Street in Gloversville, New York. Total # of food items distributed: 14,832 Total # of clothing items distributed: 578. Total # of household items distributed: 30. Total # of personal care items distributed: 467. Total amount of tax returns prepared: Federal $229,445; State $55,485; EIC $76,994.

Application intake and assistance, as well as on-site services, were provided to the following:

<table>
<thead>
<tr>
<th>Service</th>
<th>Families</th>
<th>People</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMERGENCY SERVICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food Pantry</td>
<td>636</td>
<td>1894</td>
</tr>
<tr>
<td>Emergency Clothing</td>
<td>39</td>
<td>116</td>
</tr>
<tr>
<td>Household Items</td>
<td>9</td>
<td>21</td>
</tr>
<tr>
<td>Personal Care Items</td>
<td>29</td>
<td>76</td>
</tr>
<tr>
<td>FEMA Utility</td>
<td>9</td>
<td>35</td>
</tr>
<tr>
<td>FEMA Rental</td>
<td>8</td>
<td>12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Service</th>
<th>Families</th>
<th>People</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OTHER SERVICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EMPLOYMENT SUPPORTS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Job Search</td>
<td>9</td>
<td>34</td>
</tr>
<tr>
<td>Resume Writing</td>
<td>5</td>
<td>17</td>
</tr>
<tr>
<td>Tax Preparation</td>
<td>208</td>
<td>294</td>
</tr>
<tr>
<td>Family Development</td>
<td>46</td>
<td>148</td>
</tr>
<tr>
<td>Head Start</td>
<td>76</td>
<td>113</td>
</tr>
<tr>
<td>School Supplies</td>
<td>16</td>
<td>66</td>
</tr>
<tr>
<td>Holiday Baskets</td>
<td>83</td>
<td>303</td>
</tr>
<tr>
<td>Toys for Tots</td>
<td>61</td>
<td>154</td>
</tr>
<tr>
<td>Lunch with Santa</td>
<td>9</td>
<td>27</td>
</tr>
<tr>
<td>Beneficiary Funding</td>
<td>1</td>
<td>2</td>
</tr>
</tbody>
</table>

Presentations: SAIL, Fulton County Public Health, Soldier On, Medicaid/Medicare.
NORTHVILLE OUTREACH CENTER

The Northville Outreach Center is located at 511 Bridge Street in Northville, New York. Total # of food items distributed: 3,029 Total # of clothing items distributed: 82. Total # of household items distributed: 63. Total # of personal care items distributed: 117. Total amount of tax returns prepared: Federal $108,268; State $24,897; EIC $23,701.

Application intake and assistance, as well as on-site services, were provided to the following:

<table>
<thead>
<tr>
<th></th>
<th>Families</th>
<th>People</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMERGENCY SERVICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food Pantry</td>
<td>133</td>
<td>240</td>
</tr>
<tr>
<td>Emergency Clothing</td>
<td>11</td>
<td>21</td>
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<tr>
<td>Household Items</td>
<td>14</td>
<td>36</td>
</tr>
<tr>
<td>Personal Care Items</td>
<td>19</td>
<td>46</td>
</tr>
</tbody>
</table>

**OTHER SERVICES**

**EMPLOYMENT SUPPORTS**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Searching</td>
<td>6</td>
<td>18</td>
</tr>
<tr>
<td>Resume Writing</td>
<td>3</td>
<td>9</td>
</tr>
<tr>
<td>Tax Preparation</td>
<td>107</td>
<td>135</td>
</tr>
<tr>
<td>School Supplies</td>
<td>8</td>
<td>29</td>
</tr>
<tr>
<td>Holiday Baskets</td>
<td>18</td>
<td>40</td>
</tr>
<tr>
<td>Toys</td>
<td>10</td>
<td>12</td>
</tr>
</tbody>
</table>

**Presentations:** SAIL, Fidelis
FORT PLAIN OUTREACH CENTER

The Fort Plain Outreach Center is located at 200 Canal Street in Fort Plain, New York. Total # of food items distributed: 16,340 (15,032 food pantry, 1,308 baked goods). Total # of household items: 22. Total # of personal care items: 46. Total amount of tax returns prepared: Federal $86,837; State $26,491; EIC $33,162.

Application intake and assistance, as well as on-site services, were provided to the following:

<table>
<thead>
<tr>
<th></th>
<th>Families</th>
<th>People</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMERGENCY SERVICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food Pantry</td>
<td>704</td>
<td>1779</td>
</tr>
<tr>
<td>Baked Goods</td>
<td>628</td>
<td>1282</td>
</tr>
<tr>
<td>Household Items</td>
<td>5</td>
<td>38</td>
</tr>
<tr>
<td>Personal Care Items</td>
<td>12</td>
<td>95</td>
</tr>
<tr>
<td>HEAP</td>
<td>283</td>
<td>790</td>
</tr>
<tr>
<td>FEMA Rental</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>FEMA Utilities</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td><strong>OTHER SERVICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EMPLOYMENT SUPPORTS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Job Search</td>
<td>4</td>
<td>9</td>
</tr>
<tr>
<td>Tax Preparation</td>
<td>106</td>
<td>141</td>
</tr>
<tr>
<td>School Supplies</td>
<td>19</td>
<td>91</td>
</tr>
<tr>
<td>Holiday Baskets</td>
<td>110</td>
<td>323</td>
</tr>
<tr>
<td>Toys</td>
<td>47</td>
<td>71</td>
</tr>
</tbody>
</table>

**Presentations:** SAIL, Mohawk Valley Workforce Solutions, Catholic Charities, Legal Aid-SNAP
FONDA OUTREACH CENTER

The Fonda Outreach Center is located in the Montgomery County Annex Building in Fonda, New York. Total # of food items distributed: 1,720. Total # of personal care items distributed: 5. Total amount of tax returns prepared: Federal $107,551; State $23,591; EIC $40,435.

Application intake and assistance, as well as on-site services, were provided to the following:

<table>
<thead>
<tr>
<th></th>
<th><strong>Families</strong></th>
<th><strong>People</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMERGENCY SERVICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food Pantry</td>
<td>65</td>
<td>160</td>
</tr>
<tr>
<td>Personal Care Items</td>
<td>9</td>
<td>16</td>
</tr>
<tr>
<td>HEAP</td>
<td>109</td>
<td>373</td>
</tr>
<tr>
<td>FEMA Rent</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>FEMA Utilities</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td><strong>OTHER SERVICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EMPLOYMENT SUPPORTS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Job Searching</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>Resume Writing</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>Tax Preparation</td>
<td>85</td>
<td>132</td>
</tr>
<tr>
<td>Coats for Kids</td>
<td>3</td>
<td>10</td>
</tr>
<tr>
<td>Family Development</td>
<td>6</td>
<td>12</td>
</tr>
<tr>
<td>Holiday Baskets</td>
<td>11</td>
<td>39</td>
</tr>
<tr>
<td>Toys</td>
<td>10</td>
<td>37</td>
</tr>
</tbody>
</table>

**Presentations:** N/A
TOTALS FOR ALL CENTERS

Total # of food items distributed: 45,099 (42,216 food pantry, 2,345 baked goods, 538 mass distribution). Total # of clothing items distributed: 1,060. Total # of household items distributed: 127. Total # of personal care items distributed: 644. Total amount of tax returns prepared: Federal $671,467; State $166,818; EIC $222,035.

Application intake and assistance, as well as on-site services, were provided to the following:

<table>
<thead>
<tr>
<th>Services</th>
<th>Families</th>
<th>People</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMERGENCY SERVICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food Pantry</td>
<td>1,906</td>
<td>5,041</td>
</tr>
<tr>
<td>Baked Goods</td>
<td>943</td>
<td>2,137</td>
</tr>
<tr>
<td>Emergency Clothing</td>
<td>122</td>
<td>298</td>
</tr>
<tr>
<td>Household Items</td>
<td>41</td>
<td>136</td>
</tr>
<tr>
<td>Personal Care Items</td>
<td>71</td>
<td>236</td>
</tr>
<tr>
<td>HEAP</td>
<td>784</td>
<td>2257</td>
</tr>
<tr>
<td>FEMA Utility</td>
<td>18</td>
<td>49</td>
</tr>
<tr>
<td>FEMA Rental</td>
<td>16</td>
<td>30</td>
</tr>
<tr>
<td>Mass Distribution</td>
<td>155</td>
<td>397</td>
</tr>
<tr>
<td><strong>OTHER SERVICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EMPLOYMENT SUPPORTS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Job Search</td>
<td>23</td>
<td>71</td>
</tr>
<tr>
<td>Resume Writing</td>
<td>11</td>
<td>35</td>
</tr>
<tr>
<td>Beneficiary Funds</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Tax Preparation</td>
<td>634</td>
<td>883</td>
</tr>
<tr>
<td>Family Development</td>
<td>64</td>
<td>184</td>
</tr>
<tr>
<td>Head Start</td>
<td>76</td>
<td>113</td>
</tr>
<tr>
<td>School Supplies</td>
<td>54</td>
<td>237</td>
</tr>
<tr>
<td>Coats for Kids</td>
<td>6</td>
<td>21</td>
</tr>
<tr>
<td>Holiday Baskets</td>
<td>290</td>
<td>874</td>
</tr>
<tr>
<td>Christmas Toys</td>
<td>154</td>
<td>356</td>
</tr>
<tr>
<td>Lunch with Santa</td>
<td>9</td>
<td>27</td>
</tr>
</tbody>
</table>
Fulton Community Action Agency, Inc. is the subcontractor for the Fulton County Office for the Aging’s Senior Transportation Program.

The System provides limited, on-demand services for seniors (60 years of age or older) who live in Fulton County.

Participants may shop, do banking, complete personal errands, visit family at local residential healthcare facilities, attend senior meal sites, and travel to and from Social Adult Day Programs. The System will also fulfill other requests that fit into the schedule. Transportation is available Monday through Friday.

The Senior Transportation Program uses two 2017 Ford 17-passenger buses, each including two wheelchair bays.

The following is a summary of the activities for the program year, August 1, 2018 through July 31, 2019:

Miles Traveled: 51,013
Seniors Transported: 6,191 (Duplicated Count)
Wheelchair Transports: 622 (Duplicated Count)
Total Units: 11,314

Staff
Randall Cannell, Driver
Ronald Colasanti, Driver
Michael LaBadia, Driver
Bonita Sweet, Driver
Dennis M. Thompson, Driver

Andrea Fettinger, Director, Fulton County Office for the Aging

Donna Ward, Human Resources Officer, Fulmont
INDEPENDENT AUDITORS' REPORT

The Board of Directors
Fulmont Community Action Agency, Inc.:  

Report on the Financial Statements

We have audited the accompanying financial statements of Fulmont Community Action Agency, Inc. (the Agency) (a nonprofit organization), which comprise the statements of financial position as of September 30, 2018 and 2017, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to financial statements.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Agency’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.
Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Fulmont Community Action Agency, Inc. as of September 30, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 26, 2018, on our consideration of the Agency’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Agency’s internal control over financial reporting and compliance.

EFPR Group, CPAs, PLLC

Williamsville, New York
December 26, 2018
INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Directors
Fulmont Community Action Agency, Inc.:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Fulmont Community Action Agency, Inc. (the Agency) (a nonprofit organization), which comprise the statement of financial position as of September 30, 2018, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to financial statements, and have issued our report thereon dated December 26, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Agency’s financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.
Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency’s internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Agency’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

EFPR Group, CPAs, PLLC

Williamsville, New York
December 26, 2018
FISCAL REPORT

SOURCES AND USE OF FUNDS FOR THE FISCAL YEAR ENDING
SEPTEMBER 30, 2018

REVENUE:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Federal Funding*</td>
<td>$5,717,315</td>
</tr>
<tr>
<td>State &amp; Local Funding</td>
<td>961,969</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>73,489</td>
</tr>
<tr>
<td><strong>Subtotal Federal &amp; Other Revenue</strong></td>
<td><strong>$6,772,773</strong></td>
</tr>
<tr>
<td>In-Kind Contributions</td>
<td>1,444,714</td>
</tr>
<tr>
<td><strong>Total Resources</strong></td>
<td><strong>$8,217,487</strong></td>
</tr>
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USE OF FUNDS:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Early Childhood Services - Head Start**</td>
<td>$3,866,040</td>
</tr>
<tr>
<td>2 Early Childhood Services - Universal Pre-K</td>
<td>710,162</td>
</tr>
<tr>
<td>3 Early Childhood Services - USDA Food</td>
<td>224,633</td>
</tr>
<tr>
<td>4 Women Infants &amp; Children*</td>
<td>1,812,400</td>
</tr>
<tr>
<td>5 Energy Services - Weatherization</td>
<td>774,110</td>
</tr>
<tr>
<td>6 Energy Services - Empower NY</td>
<td>46,527</td>
</tr>
<tr>
<td>7 Energy Services - National Grid Gas Conversions</td>
<td>49,070</td>
</tr>
<tr>
<td>8 CS - Community Services**</td>
<td>510,590</td>
</tr>
<tr>
<td>9 CS - Wheels for Work</td>
<td>19,423</td>
</tr>
<tr>
<td>10 CS - HEAP Application Income</td>
<td>22,269</td>
</tr>
<tr>
<td>11 CS - F.E.M.A</td>
<td>20,734</td>
</tr>
<tr>
<td>12 Senior Transportation</td>
<td>98,802</td>
</tr>
<tr>
<td>13 Other</td>
<td>69,562</td>
</tr>
<tr>
<td>14 Current Year Deficit - Reduction of Fund Balance</td>
<td>(6,775)</td>
</tr>
<tr>
<td></td>
<td><strong>$8,217,487</strong></td>
</tr>
</tbody>
</table>

* Includes WIC Nutrition Vouchers
** Includes Federal money & local in-kind
Community Outreach Centers

Northville
511 Bridge Street
Northville, NY 12134
518-863-2177

Amsterdam
1200 Riverfront Center
Amsterdam, NY 12010
WIC 518-842-5336
Community Services 518-842-0790

Gloversville
53 Church Street
Gloversville, NY 12078
WIC 518-725-2310
Community Services 518-725-7110

Fort Plain
200 Canal Street
Fort Plain, NY 13339
518-993-3230

Fonda
20 Park Street
Fonda, NY 12068
Community Services 518-853-8351
Energy Services 518-853-8359
WIC 518-853-8363

Amsterdam Site
208 Truax Road
Amsterdam, NY 12010
518-842-8225

Johnstown Site
235 Pleasant Avenue
Johnstown, NY 12095
518-762-8610, ex. 5042

Gloversville Site
230 W. Fulton Street
Gloversville, NY 12078
518-775-5754

Oppenheim-Ephratah-St. Johnsville Site
61 Monroe Street
St. Johnsville, NY 13452
518-568-7023, ex. 2122

Canajoharie Site
25 School District Road
Canajoharie, NY 13317
518-673-6310, ex. 1031

Fort Plain Site
25 High Street
Fort Plain, NY 13339
518-993-4000, ex. 3033

Fulton County Office for Aging
19 North William Street
Johnstown, NY 12095
518-736-5650

Fulton County Senior Transportation

Administrative Offices
20 Park Street
P.O. Box 835
Fonda, NY 12068
518-853-3011